

Formal Assessment Intake Addendum

To be completed in addition to Initial Phone Intake Form

Client Name: _____ Date of Request: _____

Who is requesting the evaluation? _____

Why is the evaluation being requested? _____

Contact Name/Phone: _____

Caseworker Email (for CPS only): _____ SACWIS ID: _____

Type of Evaluation/Assessment Requested: _____

Please refer to the MOPS Assessment Menu for further details about scheduling times and contents.

- Retainer Collected: \$_____
Please refer to the MOPS Assessment Menu for further details about retainer amount.
- For rapid evaluations an additional \$250 to be paid at time of referral will guarantee report done within 30 days of receipt of retainer and complete referral packet.
- Referral Source was requested to provide a social summary, explanation of the purpose of the evaluation and specific referral questions they would like answered. If questions are not provided, send Common Referral Question (next page) for referral source to complete.
- Referral Source was given the timeframe of scheduling and informed that it takes approximately 30 days to complete the report after the person is seen.
- Referral Source was informed intake packet needs to be returned by guardian before scheduling

Common Referral Questions

Instructions: Check which questions you would like addressed in the formal assessment (remember, at least one of the questions must be related to treatment recommendations for Medicaid to pay for the service). Please limit to five questions or less.

Mental Health and Treatment Questions

- What are the client's mental health diagnoses? What treatment recommendations can be made?
- What level of coping skills does the client possess?
- What is the client's level of intellectual functioning? In what way does the client's cognitive ability impact their functioning?
- How does the client's mental health diagnosis impede functional behavior?
- Other questions? _____

Parenting Questions

- What is the client's level of parenting skills and knowledge? Is the client capable of consistently parenting their children? Does he/she have the ability to provide for the safety, well-being and basic needs of their child? Is there anything interfering with the parent's ability to parent their child?
- Does the client have the ability to place their children's needs above their own? If so, what is the likelihood of doing this on a consistent basis?
- Does the client have the cognitive capacity to effectively parent?
- Emotionally does the client have the ability to parent this child?
- What barriers does this person experience in terms of their ability to parent?
- Other questions? _____

Possible Substance Abuse Questions

- Is it possible that the client's drug addiction and mental health are intertwined? If so, what type of treatment would best meet this need?
- Does the client report a current drug addiction? If so, what is the client doing to address this addiction?
- Other questions? _____

Possible Sexually Aggressive Questions

- Can this person be maintained in the community safely?
- What are the dynamics of the offending behavior?
- What treatment strategies should be employed/avoided?
- Other questions? _____

Possible Defiant Behavior Questions

- Why is this child acting out/what need does this behavior serve for the child?
- What factors increase the acting out behavior?
- What interventions are most likely to decrease the acting out behavior?
- Other questions? _____

Possible Family Reunification Questions

- What dynamics in this family impede functional behavior?
- What dynamics increase the risk for damage to the child? What can be changed in this family to ensure the safety of the child?
- Other questions? _____

Possible Adoption Questions

- What are the implications on this child for bonding if removed from their siblings?
- What is this child's capacity to form attachments and bond appropriately?
- How is this child likely to respond in this potential placement?
- How do the mental health/cognitive issues of this child effect adoption?
- How does the removal issue impact adoption?
- How does the client feel about adoption?
- Other questions? _____

NOTE: Any collateral information that can be provided (i.e. history of toxicology screens, history from SACWIS, visitation notes, history of court involvement, etc.) can be very beneficial and is much appreciated